

EST. 1899  
**MENTONE GIRLS'  
GRAMMAR**



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# FEES AND CHARGES

2026 Domestic Fee Schedule and  
Business Regulations Notice

# 2026 FEE SCHEDULE

## EARLY LEARNING CENTRE

YEAR LEVEL	TUITION FEE	CONSOLIDATED CHARGES	TOTAL PER ANNUM
3 days per week (3-year-old only)	\$15,500	\$2,500	\$18,000
4 days per week (3-year-old only)	\$17,500	\$2,500	\$20,000
5 days per week (3 & 4-year-old)	\$18,250	\$2,750	\$21,000

## JUNIOR AND SENIOR SCHOOL

YEAR LEVEL	TUITION FEE	CONSOLIDATED CHARGES	TOTAL PER ANNUM
Preparatory	\$15,750	\$4,000	\$19,750
Years 1 & 2	\$20,250	\$4,500	\$24,750
Years 3 & 4	\$24,750	\$4,500	\$29,250
Year 5	\$26,500	\$5,000	\$31,500
Year 6	\$26,500	\$5,750	\$32,250
Year 7	\$29,750	\$6,250	\$36,000
Year 8	\$31,000	\$6,500	\$37,500
Year 9	\$31,750	\$7,500	\$39,250
Year 10	\$32,000	\$7,500	\$39,500
Years 11 & 12	\$33,000	\$6,750	\$39,750

### Consolidated Charges

The Consolidated Charge covers all compulsory costs associated with the School curriculum. It includes mandatory School camps, excursions, incursions, materials, medical centre attendance, and student insurance. Parents will be advised of any additional charges for programs outside of the mandatory camps and programs, such as private music tuition, tours/exchange programs etc., not covered in the consolidated fee on an approval basis.

### Payment due dates for 2026

Term	Payment due date
Term 1	31 October 2025
Term 2	6 February 2026
Term 3	24 April 2026
Term 4	24 July 2026

*\* Please note these Terms and Conditions are subject to change, and School Fees are reviewed and set annually.*



# BUSINESS REGULATIONS

## Application

An application for Admission must be completed for each student and received by the Director of Admissions with a non-refundable fee of \$200 per student.

## Admission

Offers of enrolment are subject to an interview with the Principal or delegate. This offer will be made in writing and requires acceptance through the completion of an Enrolment Agreement and payment of a non-refundable Admission Fee of \$1,000 within the specified period.

## Enrolment

The Responsible Parties agree to comply with, and will require their child to comply with, the School's policies, rules and procedures (as introduced, existing or amended from time to time), including those relating to:

- the care, safety and welfare of students
- standards of dress, uniform and appearance
- equal opportunity and anti-discrimination
- grievances or complaints
- student behaviour and conduct
- parent behaviour and conduct
- use of information, communication and technology systems; and
- discipline of students.

The School may cancel a student's enrolment on grounds of unsatisfactory conduct, for failure to obey the policies or rules of the School or for any other reason considered by the Principal to be appropriate (including if the Principal considers that a mutually beneficial relationship of trust and cooperation between the Responsible Parties and the School or any of its staff has broken down such that it adversely impacts on the ability of the School to provide a meaningful education to the student).

If a student's academic or social progress is such that, in the opinion of the Principal, she is not benefiting from the courses and programs provided by the School, the Responsible Parties may be advised to withdraw the student from the School, or the Principal may cancel her enrolment.

Where a student commences during a Term, the Tuition costs will only be prorated based on the remaining weeks of the Term.

## Scholarships

Successful candidates are expected to adhere to the conditions set out in the Scholarship Offer, participate fully in school life and commit to the School for the duration of the Scholarship period. Scholarships are tenable up to and including Year 12 and are open to prospective and current students (with exceptions). All Scholarships are offered at the Principal's discretion. In addition to the application and Admission Fees, the School requires a holding fee of \$2,000 per Scholarship place for new students. This fee will be credited against Term 2 Tuition Fees in the year of entry. The Application, Admission, and Holding Deposit are non-refundable should the student not take up the place.

Please note, should the Principal offer your child a Scholarship, acceptance of the Scholarship is required within two business days of the offer, together with full payment of the Application Fee, Admission Fee and Holding Deposit.

Should the student withdraw from Mentone Girls' Grammar for any reason before the completion of Year 12, including as a result of any decision of her parents/guardians or because of Mentone Girls' Grammar cancelling the student's enrolment due to a significant breach of School policy or policies, you will be required to repay the Scholarship Fee remission received in respect of her enrolment up to her last day of enrolment.

## Holding Deposits

The School requires a Holding Deposit of \$2,000 per confirmed Prep and Year 7 place, excluding those awarded a Scholarship; please refer to the Scholarship Terms & Conditions. The deposit will be charged on 15 March in the year preceding commencement; if the enrolment is confirmed after this date, the Holding Deposit will be payable within the period specified in the Letter of Offer. The \$2,000 Holding Deposit will be credited in full against Term 2 Tuition Fees in the year of entry. Should the student not take the place, the Holding Deposit is non-refundable and non-transferable.

## Fees and Charges

The Tuition Fees and Consolidated Charges are charged one full term in advance. Please refer to the Fee Schedule (page 2) for payment dates. The Consolidated Charge covers all compulsory costs associated with the School curriculum. It includes mandatory School camps, excursions, incursions, materials, health centre attendance and student insurance.

Parents will be advised of any additional charges for programs outside of the mandatory camps and programs, such as private music tuition, tours/exchange programs, etc., not covered in the Consolidated Fee on an approval basis. The School may, from time to time and in its sole discretion, vary and increase its fees and charges (including Tuition and Consolidated Charges, and VCE subject charges) and the times at which these fees and charges are rendered. A proportion of funds raised, or fees collected by the School may be used to support the operation of the Mentone Girls' Grammar Early Learning Centre.

## VCE Subject Charges

Additional VCE subject charges apply for highly specialised subjects with identifiable direct costs. These may include Visual Communication Design, Creative Arts, and Media Studies. These charges are billed in Term 3 of the billing cycle.

## VCE VET Course Charges

Additional VET charges apply for specialised programs taken outside the School and will be billed accordingly.

# BUSINESS REGULATIONS

## **Fees Paid in Advance**

A 3% discount applies to a full year's Net Tuition Fees paid in advance by the due date for Term 1 (31 October 2025). Parents wishing to pay this way should contact the Finance Office for details.

## **Family Discount**

A discount of 10% on the Tuition Fee is allowed for the second sibling. For the third, the discount is 25% and for the fourth and subsequent siblings, it is 50%.

A 10% sibling discount is available when a brother attends Mentone Grammar School (conditions apply). This must be renewed annually.

This does not apply where the second or subsequent sibling is on a Scholarship or Bursary. The sibling must attend school at the same time.

Only one discount or concession, other than a discount for payment in advance, may be offered by a student, and the greater discount will apply.

## **Alumnae Rebate**

Daughters or granddaughters of alumnae are also entitled to receive a 10% discount on the Tuition Fee. The discount will be applied in the school account upon confirmation of the alumnae relationship. Alumnae should contact the Finance Office for details.

## **Overdue Fees**

Any amount outstanding on any School account after the due date for payment will accrue interest from the due date until it is paid at the rate for the time being fixed under section 2 of the Penalty Interest Rates Act 1983 (Vic).

Students will not be permitted to attend or undertake any optional co-curricular School activities or be able to attend trips, study tours or student exchanges whilst the School account in relation to that student or any sibling is in arrears.

The School reserves the right to suspend or cancel a student's enrolment from the commencement of the following school term if the School account concerning that student or any sibling is in arrears. A student may not commence a new school year while the School account in relation to that student or any sibling is in arrears. Any enforcement expenses (including legal fees) incurred by the School in the collection process for outstanding accounts will be passed on to and be payable by the Responsible Parties.

All signatories to the Enrolment Agreement are jointly and severally liable for all fees and charges payable. This arrangement continues irrespective of any changes between the relationship of co-signatories, any child support arrangements or any private agreement with a third-party regarding payment of fees.

## **Withdrawal of a Student**

The Responsible Parties must give the Principal a full term's notice in writing prior to the student leaving the School. Such notice must be delivered before the first day of the student's last term; otherwise, a term's fee may be charged in lieu. If a student leaves during a term without the appropriate notice, no refund will be made for the remaining portion of the term.

## **Student Absence**

For all extended absences, the Principal should be notified in writing as soon as the family knows the absence will occur. No reduction can be made on account of absence of less than one full term or less than ten school weeks, as the expenses incurred in maintaining the efficiency of the School are not lessened by the temporary absence of an individual student or students.

If a student is absent for an extended period of time, a 10% Holding Fee of the full Term's Tuition will be charged each term, subject to the discretion of the Principal.

## **Payment Methods**

Payment methods accepted by the School are cheque, BPay, EFTPOS for all debit and credit cards. The following cards will attract a surcharge: MasterCard (1.11%) Visa Card (0.98%) and American Express (0.95%). Cash is not accepted.

## **Direct Debit Payment Plans**

You can arrange to pay your fees via one of the following instalment plans:

- Ten (10) monthly instalments commencing in November of the prior year of enrolment.
- Four (4) termly instalments commencing in October of the prior year of enrolment with each subsequent instalment due at the beginning of the preceding school term.

These options are only available by direct debit to one nominated bank account or credit card and only if all the required direct debit authorities are returned to the School. Unless advised to the contrary by the Responsible Parties, the direct debit will remain in place and will be amended in November of each year to reflect any change to fee levels set by the School Council. The Responsible Parties will be notified of any such change. Please contact the Finance Office on (03) 9581 1301 as all such arrangements must be confirmed in writing. If the instalment is dishonoured, an Administration Fee of \$50 will be applied. Three dishonours during the term of the monthly instalment agreement will void the agreement, and the outstanding balance will become immediately due and payable.

# BUSINESS REGULATIONS

## **Voluntary Donations**

To enable parents to contribute to the Mentone Girls' Grammar Building Fund, a voluntary donation will be added to each Fee Billing Statement. Donations to the Mentone Girls' Grammar Building Fund of \$150 are tax deductible.

## **Acceptance of Business Regulations**

The person or persons signing the Enrolment Agreement document (the Responsible Parties) are liable (and jointly and severally liable if more than one) for all fees and charges payable to the School. This agreement applies regardless of any changes in the relationship between co-signatories, child support arrangements or any private agreement with a third-party regarding payment of fees.

In the absence of an agreement with the School in writing, signed by all Responsible Parties to the contrary, invoicing will remain with the Responsible Parties.

## **Privacy Policy**

The School collects personal information related to students and parents/guardians through the admissions process at the time of enrolment and during a student's time at Mentone Girls' Grammar.

The School will update this information when it becomes aware of a change. However, parents/guardians must notify the School immediately of any changes in these details. Personal information will be used responsibly and in accordance with the Australian Privacy Principles (APPs) contained in the Privacy Act 1988 (Cth) as amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012 (Cth). Mentone Girls' Grammar has a detailed Privacy Policy that sets out how it collects, uses, protects, updates, and provides access to the Personal Information it collects. The Policy also sets out the process for managing complaints about privacy.

A copy of the Policy can be found on the School's website: [www.mentonegirls.vic.edu.au](http://www.mentonegirls.vic.edu.au)

## **Use of Student Images and Recordings**

As part of the normal operation of the School, students may be photographed, filmed, or recorded during School related activities, including musical, sporting, or theatrical performances, and such images may be used for learning or promotional purposes (such as being published on display boards, the School website, and in online and electronic publications), except where the parent notifies the Principal otherwise in writing.



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